

FINAL
OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS

Meeting Minutes, September 8, 2010, Pendleton, OR

Welcome, Introductions and Announcements: Anita Floyd welcomed all in attendance.

Board members in attendance as follows: X = present O = absent P = phone participant

X	Larry D. Ferguson Natural Gas Transmission	O	Kevin Stephens Investor Owned Electric Companies	X	Dan Harris OUCC	X	Don Patterson Natural Gas Utility Companies
X	Anita Floyd Telecom >50K	X	Russell Thomas Cities <25K	X	Jim Elam Counties	O	Paul Titus People's Utility Districts
O	Brian Greene Telecom >25K	O	Mark Mitchell Cities >25K	X	Dick Fenske ODOT	O	Michael Thompson PUC
X	Michael Jacobs SDAO	X	Troy Rabe Cable TV	O	Richard Welsh NULCA	X	Tim O'Neil Contractors
O	David Shaw Oregon Rural Elec. Coop.	X	Jennifer Carter Excavators	X	Ron Stinger Telephone Cooperatives	O	Phil Baker Telcom Damage Prevention

Others in attendance were: Frank Planton, OCC, Laura Venida, OUNC Admin. Asst. , Don Kellogg, Avista, Rob Rajkovich, Avista, and Mike Richardson, The Dalles Irrigation.

Adopt Previous Board Meeting Minutes: August minutes were approved as written.

Open Testimony: NONE

OUNC Operations Report: Frank Planton provided copies of the operations report to all board members present for the month of August. Incoming calls for the month was 22,615. Outgoing tickets were 129,392. Total number of subscribers: 972.

Average seconds to answer (ASA) for August was 20.

Frank went over the billing summary for August. Total revenue for the month was \$22,712.52.

Treasurer Report: Rick Welsh provided a report on the activity associated with the checks written for the month. A balance sheet was provided to the Board electronically. A copy of the YTD Profit & Loss report showing the transactions for the month had been emailed to the Board.

Chair's Report:

Old Business:

Committee Reports:

Contracts/RFP: Kevin Stephens; The committee is working on the RFP at the moment. They will be meeting next week in Tacoma at the joint states meeting.

OAR's/Rules: Rick Welsh; Nothing to report.

Manual review committee: Larry Ferguson; Nothing to report.

Budget & Audit: Rick Welsh;

Publicity & Education: Anita Floyd. The committee talked about the locator training seminar at the last meeting. The committee will put together a free format message to send out to member facility owners. Russ will put out a notice to the league of Oregon Cities about the event. Anita asked for volunteers to staff a booth at the Landscape expo event being held on December 2nd. March 7-10 is the GOSH conference in Portland. We will be having a booth at the League of Oregon Cities convention being held in Eugene in September. Next meeting is scheduled for October 12th from 2 to 3:30.

Membership & Tariff: Michael Thompson; Jenifer went over the open seats on the Board as well as the upcoming vacancies for 2011.

Enforcement Committee: Michael Thompson; Nothing to report.

OUCR Report: Dan Harris. Nothing to report. They had a good turnout at the Bend meeting. Everyone is doing well on turning in their damage reports. They have tentatively set up dates for the quarterly meeting for next year. The December meeting is scheduled for Spirit Mountain.

Locate Rodeo/Locator Training: Ron Stinger. A budget was passed out to the Board for the locator training event for approval. Ron and Laura gave a run down on the event. A caterer has been found and Laura has priced out beverages obtaining them from Costco. A name for the event was discussed.

Website committee: Michael Thompson; Laura reported that they are putting the locator training information on the web site. Registration is set up directly on line using pay pal.

Special Services: Kevin Stephens/Anita Floyd; Nothing to report.

Nomination Committee: Michael Thompson. Nothing to report.

CGA: Rick Welsh; Rick sent information last week.

NULCA: Rick Welsh; Nothing to report. Nothing has happened.

Bylaw Committee: Kevin Stephens;

New Business:

Good of the Order: