

**FINAL**  
**OREGON UTILITY NOTIFICATION CENTER**  
**BOARD OF DIRECTORS**

Meeting Minutes, June 9, 2010, OUNC, Portland, OR

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**Welcome, Introductions and Announcements:** Jennifer Carter welcomed all in attendance.

Board members in attendance as follows: X = present O = absent P = phone participant

O	Larry D. Ferguson Natural Gas Transmission	X	Kevin Stephens Investor Owned Electric Companies	O	Dan Harris OUCC	X	Don Patterson Natural Gas Utility Companies
X	Anita Floyd Telecom >50K	X	Russell Thomas Cities <25K	X	Jim Elam Counties	O	Paul Titus People's Utility Districts
X	Brian Greene Telecom >25K	O	Mark Mitchell Cities >25K	X	Dick Fenske ODOT	X	Michael Thompson PUC
X	Michael Jacobs SDAO	X	Troy Rabe Cable TV	Q	Richard Welsh NULCA	X	Tim O'Neil Contractors
O	David Shaw Oregon Rural Elec. Coop.	X	Jennifer Carter Excavators	X	Ron Stinger Telephone Cooperatives	O	Phil Baker Telcom Damage Prevention

Others in attendance were: Frank Planton, OCC, Linda McAward, NW Natural, Devin Kessler, NW Natural, Laura Venida, OUNC Admin. Asst., Jarrod Morrison, PGE.

**Adopt Previous Board Meeting Minutes:** May minutes were approved.

**Open Testimony:** NONE

**OUNC Operations Report:** Frank Planton provided copies of the operations report to all board members present for the month of May. Incoming calls for the month was 22,416. Outgoing tickets were 128,088. Total number of subscribers: 972.

Average seconds to answer (ASA) for May was 26.

Frank went over the billing summary for May. Total revenue for the month was \$18,271.35.

The Board requested that a copy of any Oregon member packet that is sent out also be reported to the Board for follow up.

**Treasurer Report:** Kevin Stephens gave a verbal report. Rick Welsh provided a report on the activity of associated with the checks written for the month. A balance sheet was provided to the Board electronically. A copy of the YTD Profit & Loss report showing the transactions for the month had been emailed to the Board.

**Chair's Report:**

Nothing to report.

**Old Business:**

A letter is being developed to send to the OUNC Board members Employers explaining the importance of the Boards work and thanking them for the participation of their employees.

John Brand sent an email to Don Patterson regarding a locate that they received for a 30 mile locate request but wanted to find out the best way to handle a locate like this. Don gave him some suggestions regarding how best to handle large projects like this type of project.

A motion was made and carried that the Board pay for the registration for any Board member who wanted to attend the Joint States meeting in September. **Motion 06-09-10-01.**

#### Committee Reports:

**Contracts/RFP:** Kevin Stephens; Nothing on the marketing contract. There will be a short meeting after today board meeting to go over the OCC contract.

**OAR's/Rules:** Rick Welsh; Nothing to report.

**Manual review committee:** Larry Ferguson; Nothing to report.

**Budget & Audit:** Nothing to report.

**Publicity & Education:** Anita Floyd. There was a meeting last week. Discussion was about the Disney promotion/partnership that was presented at the last meeting. Yoyo's have been ordered for events with the 811 logos. The six inch sticker is being updated. Three major contributors have given the P&E committee the word that they will most likely not be participating in the Board TV and radio advertising program next year. Inventory of giveaway items are being kept at a minimum.

**Membership & Tariff:** Michael Thompson; Michael reported that Tim O'Neal is an official member of the Board representing Contractors on the Board. He went over the remaining open positions on the Board. He also went over the seats that are coming up for term expiration. Public hearing comments are scheduled to close this month. If there are no comments, the new tariff will take place for services starting July 1<sup>st</sup> and billing in August.

**Enforcement Committee:** Michael Thompson; last meeting was held in May. There was only one RAA to look at. The next hearing is scheduled for June 15<sup>th</sup> at the PUC in Salem.

**OUCR Report:** Dan Harris. The dates for the next meeting are August 12 & 13<sup>th</sup> in Coos Bay, December will be at Spirit Mountain, March 2011 in Lane county, June 2011 in Central Oregon, September 2011 in Baker and December 2011 in Roseburg.

**Locate Rodeo/Locator Training:** Ron Stenger and Russ Thomas reporting, Springfield Utility Board has scheduled a training in February 2011 to be hosted in Eugene. They are planning on doing training for up to 75 attendees. They are inquiring if the OUNC Board would help to financially support the training session. There was some discussion on if there could be a second training session scheduled in conjunction with this seminar in the Portland area.

**Website committee:** Michael Thompson; The website information has all be updated. Committee's have been listed along with their members. All contact information has been updated. We are in need of articles for the website. The proposed tariff changes are posted.

**Special Services:** Kevin Stephens/Anita Floyd; Kevin will be getting together with Laura on updating the tracking sheet.

**Nomination Committee:** Michael Thompson. Nominations are due for July's meeting.

**CGA:** Rick Welsh; Rick emailed the CGA's new letter. Michael reported on the NW CGA meeting held in the Seattle area. The next meeting will be held in July in the Portland area.

**NULCA:** Rick Welsh;

**Bylaw Committee:** Kevin Stephens;

**New Business:**

**Good of the Order:**

### VOTE RECORD 2010 MEETING

Motion number

**06-09-10-01**

	<b>Larry D. Ferguson</b> Natural Gas Transmission	<b>Y</b>	<b>Kevin Stephens</b> Investor Owned Electric Companies		<b>Dan Harris</b> OUCC	<b>Y</b>	<b>Don Patterson</b> Natural Gas Utility Companies
<b>Y</b>	<b>Anita Floyd</b> Telecom >50K	<b>Y</b>	<b>Russel Thomas</b> Cities <25K	<b>Y</b>	<b>Jim Elan</b> Counties		<b>Paul Titus</b> People's Utility Districts
<b>Y</b>	<b>Brian Greene</b> Telecom >25K		<b>Mark Mitchell</b> Cities >25K	<b>Y</b>	<b>Dick Fenske</b> ODOT	<b>Y</b>	<b>Michael Thompson</b> PUC
<b>Y</b>	<b>Michael Jacobs</b> SDAO	<b>Y</b>	<b>Troy Rabe</b> Cable TV		<b>Richard Welsh</b> NULCA	<b>Y</b>	<b>Tim O'Neill</b> Contractors
	<b>David Shaw</b> Oregon Rural Elec. Coop	<b>Y</b>	<b>Jennifer Carter</b> Excavators	<b>Y</b>	<b>Ron Stinger</b> Telephone Cooperatives		<b>Phil Baker</b> Telcom Damage Prevention

Summary:

Yes 13

No 0