

Final

**OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS**

Meeting Minutes, December 9, 2009, OUNC, Portland, OR

Welcome, Introductions and Announcements: Jennifer Carter welcomed all in attendance.

Board members in attendance as follows: X = present O = absent P = phone participant

X	Larry D. Ferguson Natural Gas Transmission	O	Kevin Stephens Investor Owned Electric Companies	X	Dan Harris OUCC	X	Don Patterson Pending Natural Gas Utility Companies
X	Anita Floyd Telecom >50K	X	Russell Thomas Cities <25K	X	Jim Elam Counties	X	Paul Titus People's Utility Districts
X	Brian Greene Telecom >25K	O	Mark Mitchell Cities >25K	X	Dick Fenske ODOT	X	Michael Thompson PUC
O	Michael Jacobs SDAO	O	Open Cable TV	X	Richard Welsh NULCA	O	Open Contractors
O	David Shaw Oregon Rural Elec. Coop.	X	Jennifer Carter Excavators	X	Ron Stinger Telephone Cooperatives	X	Phil Baker Telcom Damage Prevention

Others in attendance were: Dave Sanders, NW Natural retired, Lee Hockema, NW Natural retired, Jesse Di Stefano, Douglas Co UCC, Jarrod Morison PGE and Frank Planton, OCC.

Adopt Previous Board Meeting Minutes: November minutes were approved with changes.

Open Testimony: none

OUNC Operations Report: Frank Planton provided copies of the operations report to all board members present for the month of November. Incoming calls for the month was 15,488. Outgoing tickets were 91,197. Total number of subscribers: 965.

Average seconds to answer (ASA) for November was 17.

Frank went over the billing summary for November. Total revenue for the month was \$20,472.05.

Treasurer Report: Rick Welsh provided a report on the activity of associated with the checks written for the month. A balance sheet was provided to the Board electronically. A copy of the YTD Profit & Loss report showing the transactions for the month had been emailed to the Board.

Chair's Report:

Old Business:

Frank brought up that the new contract charges take affect in January. The Board will need to put together any changes that they want to make to the current tariff as a result of those changes.

Rick handed out a copy of the Locator Best Practices for the Board to review and comment on.

Committee Reports:

Contracts/RFP: Gary Hyatt; Nothing to report.

OAR's/Rules: Rick Welsh; Nothing to report.

Manual review committee: Larry Ferguson; Nothing to report.

Budget & Audit: Rick provided the Board with a copy of the budget for 2010. **A motion was made and passed to accept the proposed 2010 budget as was proposed Motion 12-09-09-01.**

Publicity & Education: Anita Floyd; Anita reported that they are looking at making a safety vest available for use by contractors with the 811 printed on the back. Anita brought a sample in for the Board to look at.

Membership & Tariff: Michael Thompson; Don Patterson is still pending for his appointment. The Cable TV position will also be filled in the next couple of weeks. Railroads and contractors positions are still open.

Enforcement Committee: Michael Thompson; Nothing to set up for December. Next meeting will be sometime in January.

OUCC Report: Dan reported that the next meeting will be here tomorrow. They continue to work hard on getting the word out locally.

Locate Rodeo: Open. Nothing to report.

Website committee: Michael Thompson; Michael reported on the updates to the website. He reminded those who are due articles to make sure they turn them in.

Special Services: Kevin Stephens; Anita Reported that there have not been too many requests for training coming through to the committee.

Nomination Committee: Michael Thompson.

CGA: Rick Welsh; Nothing to report. Rick had sent out an email forwarding the NASCAR information on advertising.

NULCA: Rick Welsh; Nothing to report.

Bylaw Committee: Michael reported that they have begun looking at updates to the bylaws that needed to be done.

New Business:

Russ reported that there will be a Water works short school being held in Eugene. They have asked the board to help support that by their attendance. Anita is also participating at a short school at Clackamas Community College in March.

Good of the Order:

VOTE RECORD 2009 MEETING

Motion number

12-09-09-01

Y	Larry D. Ferguson Natural Gas Transmission		Kevin Stephens Investor Owned Electric Companies	Y	Dan Harris OUCC		pending Natural Gas Utility Companies
Y	Anita Floyd Telecom >50K	Y	Russel Thomas Cities <25K	Y	Jim Elan Counties	Y	Paul Titus People's Utility Districts
Y	Brian Greene Telecom >25K		Mark Mitchell Cities >25K	Y	Dick Fenske ODOT	Y	Michael Thompson PUC
	Michael Jacobs SDAO		Open Cable TV	Y	Richard Welsh NULCA		OPEN Contractors
	David Shaw Oregon Rural Elec. Coop	Y	Jennifer Carter Excavators	Y	Ron Stinger Telephone Cooperatives	Y	Phil Baker Telcom Damage Prevention

Summary:

Yes 13

No 0

VOTE RECORD 2009 MEETING

Motion number

12-09-09-01

Y	Larry D. Ferguson Natural Gas Transmission		Kevin Stephens Investor Owned Electric Companies	Y	Dan Harris OUCC		pending Natural Gas Utility Companies
Y	Anita Floyd Telecom >50K	Y	Russel Thomas Cities <25K	Y	Jim Elan Counties	Y	Paul Titus People's Utility Districts
Y	Brian Greene Telecom >25K		Mark Mitchell Cities >25K	Y	Dick Fenske ODOT	Y	Michael Thompson PUC
	Michael Jacobs SDAO		Open Cable TV	Y	Richard Welsh NULCA		OPEN Contractors
	David Shaw Oregon Rural Elec. Coop	Y	Jennifer Carter Excavators	Y	Ron Stinger Telephone Cooperatives	Y	Phil Baker Telcom Damage Prevention

Summary:

Yes 13

No 0

VOTE RECORD 2009 MEETING

Motion number

12-09-09-02

	Larry D. Ferguson Natural Gas Transmission		Kevin Stephens Investor Owned Electric Companies		Gary Hyatt OUCC		John Brand Natural Gas Utility Companies
	Anita Floyd Telecom >50K		Russel Thomas Cities <25K		Jim Elan Counties		Paul Titus People's Utility Districts
	Brian Greene Telecom >25K		Mark Mitchell Cities >25K		Jack Lee ODOT		Michael Thompson PUC
	Michael Jacobs SDAO		Jamie Stencil Cable TV		Richard Welsh NULCA		Brad Johnson Contractors
	David Shaw Oregon Rural Elec. Coop		Jennifer Carter Excavators		Ron Stinger Telephone Cooperatives		Phil Baker Telcom Damage Prevention

Summary:

Yes 0

No 0

