

**FINAL**  
**OREGON UTILITY NOTIFICATION CENTER**  
**BOARD OF DIRECTORS**

Meeting Minutes, August 8th, 2007, Diamond Woods Golf Course, Monroe, OR

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**Welcome, Introductions and Announcements:** Gary Hyatt is filling in as chairman. Kevin Stephens is not able to attend.

Board members in attendance as follows: X = present O = absent

O	<b>Larry D. Ferguson</b> Natural Gas Transmission	X	<b>Kevin Stephens</b> Investor Owned Electric Companies	X	<b>Gary Hyatt</b> OUCC	X	<b>John Brand</b> Natural Gas Utility Companies
X	<b>Anita Floyd</b> Telecom >50K	X	<b>Russell Thomas</b> Cities <25K	O	<b>Darrin L. Lane</b> Counties	X	<b>Whit Patrick</b> People's Utility Districts
X	<b>Brian Greene</b> Telecom >25K	O	<b>Kelly Ray Mulholland</b> Cities >25K	O	<b>John Osborn</b> ODOT	X	<b>Michael Thompson</b> PUC
O	<b>Tom Pokorny</b> SDAO	X	<b>Jamie Stencil</b> Cable TV	O	<b>Richard Welsh</b> NULCA	X	<b>Brad Johnson</b> Contractors
O	<b>Charles Gilbert</b> Railroads	O	<b>Jennifer Carter</b> Excavators	O	<b>Dena Clark</b> Telephone Cooperatives		

Others in attendance were: Frank Planton and Jarrod Morrison (Portland General Electric).

**Adopt Previous Board Meeting Minutes:** June's minutes were approved as amended.

**Open Testimony:** None

**OUNC Operations Report:** Frank Planton provided copies of the operations report to all board members present for the month of July. Incoming calls for the month was 23,957. Outgoing tickets were 154,888. Total number of subscribers: 966.

Average seconds to answer (ASA) for July was 56.

Frank went over the billing summaries for July. Total revenue for the month was \$42,087.92.

**Treasurer Report:** Darrin Lane. A balance sheet was provided to the Board electronically. A copy of the YTD Profit & Loss report showing the transactions for the month had been emailed to the Board and a verbal report was provided by Whit at the meeting. Anita made a motion to change all reference of P&A (publicity and advertising) to P&E (publicity and education). The motion passed unanimously (motion number 08-08-07-01). Whit made a motion that a copy of the itemized VISA statement be include with the treasurer's report. The motion passed unanimously (motion number 08-08-07-02).

**Chair's Report:**

**Old Business:**

Committee Reports:

**Contracts/RFP:** Gary Hyatt Reporting; Nothing to report.

**OAR's/Rules:** Rick Welsh; Michael Thompson reported that the contract that the Board had with the OPUC was up. Kevin has signed a new contract that is in the process of being completed. This contract gives the Board access to the Administrative Rule process and administrative judges.

**Manual review committee:** Larry Ferguson; The next meeting will be held August 23<sup>rd</sup> at NW Natural Gas in Salem Oregon.

**Budget & Audit:** Darrin Lane; Nothing to report.

**Publicity & Education:** Anita Floyd; The tee-shirt campaign with the excavators has been going very well. The Board discussed the upcoming contractor's events that the Board may want to sponsor, similar to the Medford event.

**Speakers Group,** Kevin Stephens; No report.

**Membership & Tariff:** Michael Thompson; Michael reported that he has received an appointment for Phillip Baker from Verizon to fill the NTMS Board seat. Other vacant seats are in the process of being filled.

**Enforcement Committee:** Michael Thompson; Michael reported on the cases that were heard at the most recent enforcement hearing. The next hearing date has not been set yet.

**OUCS Report:** Gary Hyatt; The next meeting is scheduled for September 13<sup>th</sup>. The new damage reporting system will be on line September 13<sup>th</sup>. It will be linked to the Board's web-site.

**Locate Rodeo:** Jamie Stencil; Jamie reported on the National Locate rodeo held in Georgia.

**Website committee:** Michael Thompson; The web-site is up and running with the new format. A sign up sheet was passed around for members to submit articles for the web-site. A story about the locate rodeo has been included along with a video.

**Special Services:** Kevin Stephens; Kevin handed out a report showing the updated enforcement trainings.

**Nomination Committee:** Michael Thompson. Michael reported on the updated nominations. Ballots were handed out to the Board. The 2008 Board officers are as follows: Chair; Kevin Stephens, Vice Chairman; Gary Hyatt, Treasurer; John Brand and Secretary; Jennifer Carter. Jennifer has declined to accept the position of Secretary. The Board will look into filling the position of Secretary.

**CGA:** Rick Welsh; No report. CGA's next meeting will be in March in Las Vegas.

**NULCA:** Rick Welsh; No report. NULCA was a sponsor for the national locate rodeo.

**New Business:**

Whit reported on the benefits that the Board may realize if they were to use Google Calendar for scheduling and reporting. A review of Google Calendar will be presented at the next Board meeting.

**Kevin handed out a report showing the updated enforcement trainings.**

**Good of the Order:**

## VOTE RECORD AUGUST 2007 MEETING

Motion number  
**08-08-07-01**

	<b>Larry D. Ferguson</b> Natural Gas Transmission	Y	<b>Kevin Stephens</b> Investor Owned Electric Companies	Y	<b>Gary Hyatt</b> OUCC	Y	<b>John Brand</b> Natural Gas Utility Companies
Y	<b>Anita Floyd</b> Telecom >50K	Y	<b>Russel Thomas</b> Cities <25K		<b>Darrin L. Lane</b> Counties	Y	<b>Whit Patrick</b> People's Utility Districts
Y	<b>Brian Greene</b> Telecom >25K		<b>Kelly Ray Mulholland</b> Cities >25K		<b>John Osborn</b> ODOT	Y	<b>Michael Thompson</b> PUC
	<b>Tom Pokorny</b> SDAO	Y	<b>Jamie Stencil</b> Cable TV		<b>Richard Welsh</b> NULCA	Y	<b>Brad Johnson</b> Contractors
	<b>Charles Gilbert</b> Railroads		<b>Jennifer Carter</b> Excavators		<b>Dena Clark</b> Telephone Cooperatives		

Summary:

Yes     10  
No      0

Motion number  
**08-08-07-02**

	<b>Larry D. Ferguson</b> Natural Gas Transmission	Y	<b>Kevin Stephens</b> Investor Owned Electric Companies	Y	<b>Gary Hyatt</b> OUCC	Y	<b>John Brand</b> Natural Gas Utility Companies
Y	<b>Anita Floyd</b> Telecom >50K	Y	<b>Russel Thomas</b> Cities <25K		<b>Darrin L. Lane</b> Counties	Y	<b>Whit Patrick</b> People's Utility Districts
Y	<b>Brian Greene</b> Telecom >25K		<b>Kelly Ray Mulholland</b> Cities >25K		<b>John Osborn</b> ODOT	Y	<b>Michael Thompson</b> PUC
	<b>Tom Pokorny</b> SDAO	Y	<b>Jamie Stencil</b> Cable TV		<b>Richard Welsh</b> NULCA	Y	<b>Brad Johnson</b> Contractors
	<b>Charles Gilbert</b> Railroads		<b>Jennifer Carter</b> Excavators		<b>Dena Clark</b> Telephone Cooperatives		

Summary:

Yes     10  
No      0