

Final
OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS

Meeting Minutes, April 11th, 2007, Avista Utilities, Medford, OR

Welcome, introductions and announcements: Kevin Stephens, greeted all in attendance.

Adopt Previous Board Meeting Minutes: February minutes were approved.

Open Testimony:

OUNC OPERATIONS REPORT: Frank Planton provided copies of the operations report to all board members present for the months of February and March. Incoming calls for each month respectively were 17, 714 and 22,950. Outgoing tickets were 106,041 and 134,523. Total number of subscribers: 962.

Average seconds to answer (ASA) for February 36 seconds and March 59 seconds.

Frank went over the billing summaries for February and March. Total revenue for the months were \$28,319.54 for February and \$31,328.75 for March.

Treasurer Report: Darrin Lane. A copy of the YTD Profit & Loss report showing the transactions for the month was provided to the board. A report showing the actual versus budgeted was also given to the Board. A report showing OUNC Account Balances was provided to the Board. Treasures report was accepted. A motion was made and carried to accept the January Financial report.

Chair's Report:

Old Business:

Committee Reports:

Contracts/RFP, Gary Hyatt Reporting; Nothing to report.

OAR's /Rules, Rick Welsh: Nothing to report.

Budget & Audit, Darrin Lane: Nothing additional to report. The Board will be looking into setting up a credit card for the Boards use. A procedure will also be set up for credit card use and reporting.

Publicity & Education, Anita Floyd: Reported that the P&E committee has been meeting weekly spending a great deal of time setting up the presentation that is being hosted here in Medford tomorrow. Anita reported on the advertising that was placed in Medford. Additional stock of promotional item's have been ordered for the seminars. **A motion was made to increase the contractors outreach budget by \$10,000 by taking the money from the line item 515 and applying it to line item 516. The motion was approved.**

Speakers Group, Kevin Stephens. Enforcement training sessions continued to be conducted.

Membership & Tariff, Michael Thompson. Update of open boards seats were provided to the Board.

Enforcement Committee, Michael Thompson. The next hearing will be April 24th.

OUCR Report, Gary Hyatt. Next meeting will be held in Bend on May 10th.

Locate Rodeo, Jamie Stencil reporting. There was a meeting on April 6th. Copies of the Brochure were handed out to the Board. The board discussed ways to get participation from municipal employees.

Website committee, Whit Patrick. Michael Thompson reported on the updates and redesign of the site. The site will be more functional and easier to use.

Special Services, Kevin Stephens. Kevin will talk with Kim on getting the update sheet out to everyone for March.

Nomination Committee, Michael Thompson. Nothing to report.

CGA, Rick Welsh. Nothing to report.

NULCA, Rick Welsh. Nothing to report.

811 Implementation, Dena Clark. Michael reported that there are still a few concerns over the charges for the 811 implementation. He explained how the tariffs work. Michael will also get copies of the tariffs that are in place.

New Business:

Michael Thompson provided the Board with a copy of the H.R. 5782 Pipeline Safety Improvement Act of 2006. He reported on what the Federal government is looking at when it is evaluating the effectiveness of State laws in terms of enforcement and how they reduce damages.

Good of the Order: