

FINAL
OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS

Meeting Minutes, October 11, 2006, Clackamas Community College, Wilsonville, OR

Welcome, introductions and announcements: Rick Welsh, Chair greeted all in attendance.

Adopt Previous Board Meeting Minutes: August minutes were approved.

Open Testimony: None

OUNC OPERATIONS REPORT: Frank Planton provided copies of the operations report to all board members present for the months of August and September. Incoming calls for the months respectively were 26,559 and 23,444. Outgoing tickets respectively were 154,641 and 139,913. Total number of subscribers: 962.

Average seconds to answer (ASA) for August was 57 and for September was 42 seconds .

Frank went over the billing summary for August and September. Total revenue for the month of August was \$150,641 and for September was \$139,913.

Treasurer Report: Darrin Lane. A copy of the YTD Profit & Loss report showing the transactions for the month was provided to the board. A report showing the actual versus budgeted was also given to the Board. A report showing OUNC Account Balances was provided to the Board. Treasures report was accepted as presented.

Chair's Report: Rick Welsh. Nothing to report.

Old Business:

Gary brought examples of mascot concepts drawings for the board to review.

Committee Reports:

Contracts/RFP, Gary Hyatt Reporting;

OAR's /Rules, Rick Welsh: After the public hearing on August 8th the judge has approved the OAR's with the exception of the rule dealing with the use of white paint. The next step is to file the rules and then update the Standards manual.

Budget & Audit, Darrin Lane: Darrin reported on recommendations that came out of the audit review. It's that time of year to begin putting together the budget numbers for next year.

Publicity & Education, Anita Floyd: Kevin Stevens reporting. They are working on next years P&E budget. The concept of putting together a program for quarterly meetings was discussed.

Speakers Group, Kevin Stephens. Kevin provided the Board with a report of training sessions conducted for the month and year to date.

Membership & Tariff, Michael Thompson. Board seats still open on the Board are: Electric Cooperatives and Electric Municipalities.

Enforcement Committee, Michael Thompson. Next meeting is scheduled for October 24th at the OPUC in Salem.

OUCR Report, Gary Hyatt. Kevin Stephens and Jamie Stencil reported on the Joint States meeting held in Idaho in September. Kevin reported that the presentation on Subsystem Utility Engineering was very informative. The December meeting has been set for December 14th at Chinook Winds in Lincoln City. Gary asked that Frank check to see what the shape of the booth is in.

Locate Rodeo, Jamie Stencil reported on the Locate Rodeo wrap up meeting. They went over what went well and what they would change for the next event. The budget was gone over. Next year's event should be bigger and better than this year's.

Website committee, Whit Patrick. The new monthly spotlight for September provided by John Brand was posted. There are no volunteers for October or November. There is also no volunteer for "They did What???" for the 4th quarter.

Special Services, Kevin Stephens.

Nomination Committee, Michael Thompson. Elections were held on August 9, 2006 with the following results: Chairman: Kevin Stephens, Vice Chairman: Larry Ferguson, Secretary: Whit Patrick, and Treasurer: Darrin Lane.

CGA, Rick Welsh. – The Board was provided with copies of the latest CGA newsletter.

NULCA, Rick Welsh. – The Board was provided with copies of the latest NULCA newsletter.

811 Implementation, Dena Clark – Patti Lama from PGE gave a report on the implementation of 811. Patti is on the CGA core group for the roll out of 811. A focus group was conducted on Monday October 9th in downtown Portland. A project manager was hired by CGA to work on the implementation and educational roll out for 811. A review of the process to date was presented to the Board. Findings from those focus groups were communicated to the Board.

New Business:

Whit reported on the governors Board training session that he attended. Whit discussed and brought to light issues that have come about with how votes are conducted and how a quorum is defined. Other topics that were discussed at the training dealt with purchasing agreements and personal services contracts.

Good of the Order:

It was discussed that Board members need to make every effort to attend all Board meetings. State rules for attending meetings apply to all governor appointed Board.

The Board discussed ways to make it easier for people to participate in Board meetings going forward. Conference calls, call bridges etc. The Board will look into ways to set up alternative meeting solutions for those who find it difficult to attend.