

OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS

Meeting Minutes, April 13, 2005, Angell Job Corps Center, Yahats, OR

Welcome, introductions, and announcements: Rick Welsh (Chair) greeted all in attendance.

Adopt Previous Board Meeting Minutes: March minutes were approved.

Open Testimony: Karen Symms gave an overview Job Corps program. Job Corps is always looking for employers looking to partner with them in placing their graduates. The program is designed to help train and place low income men and women between the ages of 16 and 24. It is a federally funded program and operates five training locations in Oregon.

OUNC OPERATIONS REPORT: Frank Planton provided copies of the operations report to all board members present for the month of March. Incoming calls for the month were 23,106. Outgoing tickets were 134,651. Total number of subscribers: 956.

Average seconds to answer (ASA) for March was 49.

Frank went over the billing summary for March. Total revenue for the month was \$137,064.80.

Frank gave the information to the Board that had been requested from Surfvilla water association. Rick will be in contact with them regarding their request.

Treasurer Report: (Greg Linden) - A copy of the transaction by date report showing the transactions for the month was provided to the board. A report showing the actual versus budgeted was also given to the Board. A report showing OUNC Account Balances was provided to the Board.

A motion was made and carried to move \$50,000 to the reserve account.

A motion was made and carried to accept the treasurer's report.

Chair's Report:

Old Business:

The RAA form is now available to be filled out or down loaded on the Web site.

Rick brought copies of a training packet put together by Michael Callan on Haz Mat response....
"A common-sense approach to handling Hazardous Material Emergencies."

The Internet ticket delivery waiver has been approved for use.

Committee Reports:

<p>Contracts/RFP, Gary Hyatt: Kelly Mulholland reported that they met with the two candidates who responded to the Board RFP. Both candidates have their areas of expertise. Both have been</p>
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invited to meeting with the Board to get an understanding of what the Board is looking for. The candidates would be working on a project basis.

OAR's /Rules, Rick Welsh: Rick will be sending the Final version of the Draft OAR's to the Board for their review. Once approved public notice process will be started.

Budget & Audit, Darrin Lane/Greg Linden: Nothing to report.

Publicity & Education, Kelly Mulholland The committee has not met for a month and a half. The next meeting will be schedule the first part of May. Kelly brought copies of the year in review for 2004. The final version of the Spanish translation has been completed. Kelly has a copy of the translation on CD. Give away items are flying out the door. A video is being produced showing a positive and negative example of digging safely.

Speakers Group, Kevin Stephens reporting. See special services below.

Membership & Tariff, Michael Thompson. The Contractors position has been filled by William "Brad" Johnson.

Enforcement Committee, Michael Thompson. Next enforcement meeting will be held April 26th at the PUC in Salem. Grant funds have been approved as a result of the application that Mike filed on behalf of the Board.

OUCC Report, Gary Hyatt. Nothing to report. Next meeting in June in Pendleton.

Right of way issues, Michael Thompson. No report.

Website committee, Darrin Lane. Mike Thompson reporting. Mike went over the updated sections on the website, (spot light section, they did what?...etc?). Board member information has been updated.

Special Services, Kevin Stevens/Anita Floyd. Kevin presented to the Board a tracking form for the training sessions that have been completed. This spread sheet tracks the number of sessions as well as the number of individuals who have been trained. This information will be updated on the Web site.

Nomination Committee, Michael Thompson. Nothing to report.

CGA, Rick Welsh. Two best practices have been adopted as best practices, SUE and radar penetrating locating.

NULCA, Rick Welsh. – A conference call will be held April 14th.

New Business:

Kelly Mulholland reported that there have been some billing issues regarding Pacific Marketing. A meeting will be set up to develop a process for handling payment of those bills.

Good of the Order: