

Final
OREGON UTILITY NOTIFICATION CENTER
BOARD OF DIRECTORS

Meeting Minutes, December 14, 2005, Canby Telephone, Canby, OR

Welcome, introductions and announcements: Rick Welsh (board chair) greeted all in attendance.

Adopt Previous Board Meeting Minutes: November minutes were approved as amended.

Open Testimony: Jim Soli with the Oregon Bridge Delivery Partner's, provided the Board with up dated information on the statewide bridge projects that are currently underway. The website that is kept up to date on the project status is www.obdp.org/dashboard/projects. The website will be linked to the OUNC web site.

OUNC OPERATIONS REPORT: Frank Planton provided copies of the operations report to all board members present for the month of November. Incoming calls for the month were 18,612. Outgoing tickets were 110,759. Total number of subscribers: 954.

Average seconds to answer (ASA) for November was 36.

Frank went over the billing summary for November. Total revenue for the month was \$108,639.60.

Treasurer Report: Greg Linden reporting. A copy of the YTD Profit & Loss report showing the transactions for the month was provided to the board. A report showing the actual versus budgeted was also given to the Board. A report showing OUNC Account Balances was provided to the Board.

Chair's Report: Rick presented the Officers with appreciation plaques for their services as well as the Board members whose terms are expiring.

Old Business:

OCC's ability to enable electronic update of maps: The center should have something in place for beta testing the first week of January 2006.

Rick went over the list of strategic planning items to be worked on. Updates on those items were provided.

Committee Reports:

Contracts/RFP, Gary Hyatt: Gary reported that the committee will be meeting after the Board meeting today. They sent out six requests for operator qualifications, but only got back four.

OAR's /Rules, Rick Welsh:

Budget & Audit, Darrin Lane/Greg Linden: A preliminary budget was handed out to the Board for review.

Publicity & Education, Anita Floyd: Gary Hyatt reported. 5,000 manuals have been completed and are available for handing out. The committee is working on completing the rest of the translations so that the rest of the manuals can be completed. Gary reported that the City of Kaiser has allowed one of their employees to help provide Spanish translations to training sessions. A letter from the OUNC Board to the City council will be sent thanking them for their support.

Gary updated the Board on the locate rodeo. The committee has committed to Clackamas Community College for holding the event for the next three years. The dates of the rodeo will be June 22nd, 23rd and 24th. It is hoped that there will be 50 contestants participating this year.

Speakers Group, Kevin Stephens. There have been several sessions conducted. Kevin provided the Board with an update of the total amount of sessions conducted over 2005.

Membership & Tariff, Michael Thompson. John Brand from Cascade Natural Gas will be the new Board representative for Natural Gas Companies.

Enforcement Committee, Michael Thompson. The enforcement committee will be meeting on January 17th at the Oregon PUC.

OUCR Report, Gary Hyatt. The Council met in December in Hood River. Dues to the local councils will be increased this next year. Gary Hyatt was elected Chair for 2006. One of the main goals of the state council will be to encourage a statewide web based damage reporting system. The meetings for 2006 will be held on a quarterly basis. They have a presidents meeting once a year. That meeting will be held in June.

Website committee, Darrin Lane. Darrin reported that he talked to other web site design companies that did take a look at the web site and gave him feedback. Some of the suggestions revolved around making the website content management friendly. The cost of re-designing the site would be approximately \$5,000. It was discussed that it would be a good idea to check with the current web site provider to see what would be involved in changing the current site to a content friendly site. Mike brought up the need for the Board to sign up for web site contributions for 2006.

Special Services, Kevin Stephen.

Nomination Committee, Michael Thompson.

CGA, Rick Welsh. – The education committee is working on CGA materials to be available for use for 811 promotion.

NULCA, Rick Welsh. – Continues to support the CGA's efforts.

811 Implementation, Dena Clark - Dena reported on the history of other *11 numbers and their implementation. As far as charges, the majority of the small independent telephone company's, with the exception of Qwest and possibly Verizon, would not be seeking reimbursement.

New Business:

A motion was made to not provide any monies directly to the local UCC's. The motion was carried. A motion was made to provide \$18,000 for distribution to the OUCC for use to support the local UCC's as they see fit. The motion was carried.

The Board set the meeting schedule for 2006.

Good of the Order: