

December 1, 2004

Board Of Directors  
Interested Parties

Subject: **OUNC Board Meeting Notice**  
December 8, 2004

NOTICE of PUBLIC MEETING  
In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting.

OREGON UTILITY NOTIFICATION CENTER  
BOARD MEETING  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**DATE: Wednesday, December 8, 2004**      **TIME: 9:00 to 3:00 PM**

**LOCATION:** Powell Valley Road Water District  
12350 SE Powell Blvd.  
Portland, OR 97236  
Office: 503-761-5011

**AGENDA:** Welcome by Anita Floyd  
Railroad Locates  
Approval of Resolutions  
Approval of OUNC 2005 Budget

Anyone wishing to give testimony to the Board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.

Jody Morehouse  
OUNC Board Secretary

Enclosures

cc: Frank Planton, OUNC General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

## OUNC BOARD MEETING

**DATE:** December 8, 2004                      **TIME:** 9:00 AM to 3:00 PM

**LOCATION:** Powell Valley Road Water District, Portland, Oregon

<b>AGENDA TOPICS:</b> Welcome by Anita Floyd Railroad Locates Approval of Resolutions Approval of OUNC 2005 Budget
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### AGENDA

**Announcements, and introductions**                      Anita Floyd (President)

- ◆ Announce sign-in and testimony procedure (Registration and Testimony sheets)
- ◆ Review, approve and/or amend Board meeting minutes.

**Open Testimony**                      (Anita Floyd)    5 minutes per individual (total 45 minutes)

**OUNC Operations Report** (Frank Planton, General Manager)

- ◆ Operation statistics
- ◆ Center issues

**Treasurer's Report**    (Greg Linden)

- ◆ Profit and Loss Report, Account Balances, Transaction Report
- ◆ Amendment of 2004 Budget to reflect P&E expenditures to date

**President's Report** (Anita Floyd)

### **Old Business**

- ◆ Review and Approve Resolutions
- ◆ Discussion on enforcement administration and how to account for the grant money, fees, etc., and how the responsibilities of the OPUC align with the OUNC (*This will be on the January 2005 agenda as Michael Thompson will not be attending the December meeting.*)

## Committee Reports

<b>Contracts/RFP:</b> Gary Hyatt/Kelly Mullholland	<b>Budget &amp; Audit:</b> Darrin Lane/Greg Linden - <i>Approval of 2005 Budget</i>
<b>Publicity &amp; Education/Speaker Bureau:</b> Kelly Mullholland, Larry Ferguson, Gary Hyatt	<b>OUCC Report,</b> Gary Hyatt
<b>Membership &amp; Tariff:</b> Michael Thompson - <i>open positions: Municipalities Telephone Coop Cable System Operators</i>	<b>Web Site Committee:</b> Darrin Lane/M. Thompson
<b>Right of Way:</b> Michael Thompson	<b>Best Practices:</b> Lyle Schellenberg
<b>OAR'S / Rules:</b> Rich Welsh	
<b>Enforcement Committee:</b> Michael Thompson	<b>Nominating Committee:</b> Michael Thompson

### National Industry News: (Rick Welsh)

- ◆ CGA
- ◆ NULCA

### New Business:

- ◆ Railroad Locates: Railroad not call the call center (Rick Welsh)

### For The Good of the Order:

- ◆ *For the January 2005 meeting: Invite Amy Beebe to discuss the website.*

**Meeting Schedule** - See Attached