

June 1, 2004

Board Of Directors  
Interested Parties

Subject: **OUNC Board Meeting Notice**  
June 9, 2004

Please be advised of the subject meeting.

OREGON UTILITY NOTIFICATION CENTER  
BOARD MEETING

**DATE:** Wednesday June 9, 2004 **TIME:** 9:00 to 3:00 PM

**LOCATION:** Shilo Inn Suites  
3105 Ne O B Riley Rd  
Bend, OR 97701-7523  
Hotel #:(541)-389-9600  
Fax #: (541)-382-4310  
Reservations: (800) 222-2244

**AGENDA:** Welcome by Greg Linden  
Scheduling OUNC BOD meetings for remainder of 2004  
Status of Membership in the Oregon Cooperative Purchasing Program  
Availability of State Designated Collection Services  
Status of OUNC BOD compliance with Public Meeting Laws

Anyone wishing to give testimony to the Board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.

Whit Patrick for Jody Morehouse  
OUNC Board Secretary

Enclosures

cc: Frank Planton, OUNC General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

## OUNC BOARD MEETING

**DATE:** June 9, 2004      **TIME:** 9:00 AM to 3:00 PM

**LOCATION** Shilo Inn Suites, Bend, Oregon

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### **AGENDA**

#### **TOPICS:**

Welcome by Greg Linden Scheduling OUNC BOD meetings for remainder of 2004 Status of Membership in the Oregon Cooperative Purchasing Program Availability of State Designated Collection Services Status of OUNC BOD compliance with Public Meeting Laws
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### **AGENDA**

#### **Announcements, and introductions** Anita Floyd (President)

- ◆ Announce sign-in and testimony procedure (Registration and Testimony sheets)
- ◆ Review, approve and/or amend Board meeting minutes.

#### **Open Testimony** (Anita Floyd) 5 minutes per individual (total 45 minutes)

#### **OUNC Operations Report** (Frank Planton, General Manager)

- ◆ Operation statistics
- ◆ Center issues

#### **Treasurer's Report** (Greg Linden)

- ◆ Profit and Loss Report, Account Balances, Transaction Report
- ◆ Conversion of Financial Info to Excel

#### **President's Report** (Anita Floyd)

- ◆ Compliance with Public Meeting Law

#### **Old Business**

- ◆ Status of Membership in the Oregon Cooperative Purchasing Program (Related to Collection Services)
- ◆ Availability of State Designated Collection Services

## Committee Reports

<b>Contracts/RFP:</b> Gary Hyatt/Kelly Mullholland	<b>Budget &amp; Audit:</b> Darrin Lane/Greg Linden
<b>Publicity &amp; Education/Speaker Bureau:</b> Larry Ferguson, Gary Hyatt <i>- (update) P&amp;E Committee to look at costs to translate the stds. Manual into Spanish.</i>	<b>OUCR Report,</b> TBA
<b>Membership &amp; Tariff:</b> Michael Thompson <i>- open positions: Cable System Operators Municipalities Telephone Coop</i>	<b>Web Site Committee:</b> Darrin Lane/M. Thompson <i>- Status of current contract</i>
<b>Right of Way:</b> Michael Thompson	<b>Best Practices:</b> Lyle Schellenberg
<b>OAR'S / Rules:</b> Rich Welsh	
<b>Enforcement Committee:</b> Michael Thompson	<b>Nominating Committee:</b> Michael Thompson <i>- Progress on nominations to be offered at July BOD meeting</i>

### National Industry News:

- ◆ CGA
- ◆ NULCA (Rick Welsh)

### New Business:

### For The Good of the Order:

**Meeting Schedule** - see attached