

May 6, 2004

Board Of Directors
Interested Parties

Subject: **OUNC Board Meeting Notice**
May 12, 2004

Please be advised of the subject meeting.

OREGON UTILITY NOTIFICATION CENTER
BOARD MEETING

DATE: **Wednesday May 12, 2004** **TIME:** **8:00 to 2:00 PM**

LOCATION: Ashland Springs Hotel
212 E. Main St.
Ashland, Oregon
97520
541-488-5535

AGENDA: Welcome
Special Election for VP

Anyone wishing to give testimony to the Board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.

Jody Morehouse
OUNC Board Secretary

Enclosures

cc: Frank Planton, OUNC General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

OUNC BOARD MEETING

DATE: May 12, 2004 **TIME:** 8:00 AM to 2:00 PM

LOCATION Ashland Springs Hotel, Ashland, OR

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AGENDA
TOPICS: Welcome
Special Election for VP

AGENDA

Announcements, and introductions Anita Floyd (President)

- ◆ Announce sign-in and testimony procedure (Registration and Testimony sheets)
- ◆ Review, approve and/or amend Board meeting minutes.

Open Testimony (Anita Floyd) 5 minutes per individual (total 45 minutes)

OUNC Operations Report (Frank Planton, General Manager)

- ◆ Operation statistics
- ◆ Center issues

Treasurer's Report (Greg Linden)

- ◆ Profit and Loss Report, Account Balances, Transaction Report

President's Report (Anita Floyd)

Old Business

- ◆ Collection Procedure for Unpaid Bills: Is there a State procedure we must follow? –(M. Thompson, D. Lane, and K. Mullholland)

Committee Reports

Contracts/RFP: Gary Hyatt/Kelly Mullholland	Budget & Audit: Darrin Lane/Greg Linden
Publicity & Education: Kelly Mullholland <i>- P&E Committee to look at costs to translate the stds. Manual into Spanish.</i>	OUCR Report, TBA
Membership & Tariff: Michael Thompson <i>- open positions: Electric Municipalities Telephone Coop</i>	Web Site Committee: Darrin Lane/M. Thompson
Right of Way: Michael Thompson	Best Practices: Lyle Schellenberg
OAR'S / Rules: Rich Welsh	Speakers Bureau: Gary Hyatt, Larry Ferguson
Enforcement Committee: Michael Thompson	Nominating Committee: Michael Thompson <i>- Special Election for VP</i>

National Industry News:

- ◆ CGA
- ◆ NULCA (Rick Welsh)

New Business:

For The Good of the Order:

Meeting Schedule - see attached