

November 12, 2009

Board Of Directors
Interested Parties

Subject: **Oregon Utility Notification Center (OUNC) Board Meeting Notice**
November 12, 2009

NOTICE of PUBLIC MEETING
In accordance with Oregon State Public Meeting Law

Please be advised of the subject meetings.

OREGON UTILITY NOTIFICATION CENTER
BOARD MEETING
www.digsafelyoregon.com

DATE: Thursday, November 12, 2009 **TIME:** 9:00 AM

LOCATION: One Call Concepts

305 NE 102 Ave
Portland, OR 97220
(Use your favorite mapping software for directions)

Phone

1-503-232-1987

**Conference
Call**

Conference call will not be available for this meeting.

AGENDA: Welcome by Kevin Stephens

Anyone wishing to give testimony to the Board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.

Paul Titus
OUNC Board Secretary

Enclosures

cc: Frank Planton, One Call Concepts (OCC) General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

OUNC BOARD MEETING

DATE: November 12, 2009

LOCATION: One Call Concepts, 305 NE 102nd Ave, Portland, OR 97220
503-232-1987

AGENDA Welcome by Kevin Stephens

TOPICS:

AGENDA

Announcements, and introductions (Kevin Stephens)

- ◆ Announce sign-in and testimony procedure - Registration and Testimony sheets
- ◆ Review, approve and/or amend Board meeting minutes.

Open Testimony (Kevin Stephens) 5 minutes per individual (total 45 minutes)

OUNC Operations Report (Frank Planton, General Manager)

- ◆ Operation statistics
- ◆ Center issues

OUNC Billing & Aging (Frank Planton, General Manager)

- ◆ Past Due Accounts

Treasurer's Report

- ◆ Review, amend, and/or approve changes to previous reports.
- ◆ Profit and Loss Report, Account Balances, Transaction Report

President's Report (Kevin Stephens)

Executive Session:

None scheduled however the OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640

Committee Reports

<p>Contracts/RFP: Gary Hyatt</p> <ul style="list-style-type: none"> •One Call Concepts Contract •Marketing Vendors RFP 	<p>Budget & Audit: John Brand</p>								
<p>Publicity & Education: Anita Floyd, /Kevin Stephens</p> <ul style="list-style-type: none"> •2010 P&E Budget •Levels of Inventory •Payments to Underground Coordinating Councils (UCCs) 	<p>Oregon Utilities Coordinating Council (OUCC) Report, Gary Hyatt</p> <ul style="list-style-type: none"> •OUCC Meeting – December 10th, 2009 Spirit Mountain Casino, Grand Ronde, Oregon 								
<p>Membership & Tariff: Michael Thompson</p> <ul style="list-style-type: none"> •Status of Vacancies <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Board Vacancies</td> <td style="width: 50%;">2009 Expiring Vacancies</td> </tr> <tr> <td> Municipal Electric Utilities</td> <td> OUCC</td> </tr> <tr> <td> Railroads</td> <td> Cable Systems</td> </tr> <tr> <td> Contractors</td> <td> Natural Gas Utilities</td> </tr> </table>	Board Vacancies	2009 Expiring Vacancies	Municipal Electric Utilities	OUCC	Railroads	Cable Systems	Contractors	Natural Gas Utilities	<p>Web Site Committee: Kevin Stephens / M. Thompson</p> <ul style="list-style-type: none"> •
Board Vacancies	2009 Expiring Vacancies								
Municipal Electric Utilities	OUCC								
Railroads	Cable Systems								
Contractors	Natural Gas Utilities								
<p>Locate Rodeo:</p>	<p>Special Services: Kevin Stephens/Anita Floyd</p>								
<p>Oregon Administrative Rules (OAR'S) / Rules / Best Practices: Rick Welsh</p>	<p>Nominating Committee: Michael Thompson</p> <ul style="list-style-type: none"> •Nominations – July •Elections - August 								
<p>Enforcement Committee: Michael Thompson</p> <ul style="list-style-type: none"> •Recent Reports & Results 	<p>By-Law Committee: Kevin Stephens, Jennifer Carter, Rick Welsh, Brian Greene, Michael Thompson, Richard Fenske</p>								

National Industry News: (Rick Welsh)

- ◆ Common Ground Alliance (CGA)
- ◆ National Utility Locating Contractors Association (NULCA)

Old Business

* Third Party – Locator Training Classes

New Business

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For The Good of the Order:

Meeting Schedule - See Attached Tentative Schedule