

November 12, 2008

Board Of Directors  
Interested Parties

Subject: **Oregon Utility Notification Center (OUNC) Board Meeting Notice**  
November 12, 2008

NOTICE of PUBLIC MEETING  
In accordance with Oregon State Public Meeting Law

Please be advised of the subject meetings.

OREGON UTILITY NOTIFICATION CENTER  
BOARD MEETING  
[www.digsafelyoregon.com](http://www.digsafelyoregon.com)

**DATE: Wednesday, November 12, 2008 TIME: 9:00 AM**

**LOCATION: Comfort Suites Inn**

100 Opal Court, NE  
Albany, OR 97322  
<http://www.comfortsuites.com/hotel-albany-oregon-OR100?promo=gglocal>  
(Use your favorite mapping software for directions)

Phone

1-541-928-2053

**Conference Call** **Members wishing to attend by conference call should notify Kim Lakey (503-793-2071) by Noon November 11, 2008.** Conference calling may be available for this meeting.

**AGENDA:** Welcome by Kevin Stephens

Anyone wishing to give testimony to the Board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.

Paul Titus  
OUNC Board Secretary

Enclosures

cc: Frank Planton, One Call Concepts (OCC) General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

## **OUNC BOARD MEETING**

**DATE:** November 12, 2008

**LOCATION:** Comfort Suites Inn, 100 Opal Court NE, Albany, OR 97322  
541-928-2053

**AGENDA** Welcome by Kevin Stephens

**TOPICS:**

**AGENDA**

**Announcements, and introductions** (Kevin Stephens)

- ◆ Announce sign-in and testimony procedure - Registration and Testimony sheets
- ◆ Review, approve and/or amend Board meeting minutes.

**Open Testimony** (Kevin Stephens) 5 minutes per individual (total 45 minutes)

**OUNC Operations Report** (Frank Planton, General Manager)

- ◆ Operation statistics
- ◆ Center issues

**OUNC Billing & Aging** (Frank Planton, General Manager)

- ◆ Past Due Accounts

**Treasurer's Report**

- ◆ Review, amend, and/or approve changes to previous reports.
- ◆ Profit and Loss Report, Account Balances, Transaction Report

**President's Report** (Kevin Stephens)

**Executive Session:**

None scheduled however the OUNC Board of Directors may convene in Executive Session in accordance with ORS 192.640

## Committee Reports

<b>Contracts/RFP:</b> Gary Hyatt	<b>Budget &amp; Audit:</b> John Brand
<b>Publicity &amp; Education:</b> Anita Floyd, /Kevin Stephens •Mid Willamette Valley Regional Law Update – November 13 <sup>th</sup> , 2008 Albany – Linn County Fairgrounds •Tri County Regional Law Update – February 2009 •2009 Budget Planning	<b>Oregon Underground Coordinating Council (OUCC) Report,</b> Gary Hyatt •December 11, 2008 – Spirit Mountain Casino - Meeting
<b>Membership &amp; Tariff:</b> Michael Thompson •Status of Vacancies Board Vacancies Municipal Electric Utilities Railroads	<b>Web Site Committee:</b> Kevin Stephens / M. Thompson •
<b>Locate Rodeo:</b> Jamie Stencil •2009 – Linfield College - McMinnville	<b>Special Services:</b> Kevin Stephens/Anita Floyd
<b>Oregon Administrative Rules (OAR’S) / Rules / Best Practices:</b> Rick Welsh	<b>Nominating Committee:</b> Michael Thompson •All Positions filled
<b>Enforcement Committee:</b> Michael Thompson •Recent Reports & Results	<b>Operator Training Certificate:</b> Larry Ferguson (Chair), Jack Lee, Jim Elam, Michael Thompson •

### National Industry News: (Rick Welsh)

- ◆ Common Ground Alliance (CGA)
- ◆ National Utility Locating Contractors Association (NULCA)

### Old Business

\* GPS

### New Business

**For The Good of the Order:**

**Meeting Schedule** - See Attached Tentative Schedule