

January 5, 2005

Board Of Directors
Interested Parties

Subject: **OUNC Board Meeting Notice**
January 12, 2005

NOTICE of PUBLIC MEETING
In accordance with Oregon State Public Meeting Law

Please be advised of the subject meeting.

OREGON UTILITY NOTIFICATION CENTER
BOARD MEETING
www.digsafelyoregon.com

DATE: Wednesday, January 12, 2005 **TIME: 9:00 to 3:00 PM**

LOCATION: NW Natural Gas
Salem, Oregon
Salem Office **(503) 585-6611** or **(800) 523-7661**

AGENDA: Welcome by Anita Floyd
Change of Leadership
Web Page Presentation and Discussion
Sample Signs for Dig Safely Message
Discussion on Enforcement Administration and the Accounting

Anyone wishing to give testimony to the Board must first sign-in on the Testimony Register prior to the beginning of the meeting. Each individual will be given five minutes to speak on the record. Each speaker shall submit written testimony that follows the verbal statement(s), prior to addressing the Board. No more than 45 minutes will be allowed for open testimony. If time runs short, written testimony shall be submitted in lieu of a verbal statement.

Jody Morehouse
OUNC Board Secretary

Enclosures

cc: Frank Planton, OUNC General Manager: By copy of this letter, please send out a free-format message announcing the described Board meeting.

OUNC BOARD MEETING

DATE: January 12, 2005 **TIME:** 9:00 AM to 3:00 PM

LOCATION: NW Natural Gas, Salem, Oregon

AGENDA

TOPICS:

Welcome by Anita Floyd
Change of Leadership
Web Page Presentation and Discussion
Sample Signs for Dig Safely Message
Discussion on Enforcement Administration and the Accounting

AGENDA

Announcements, and introductions Anita Floyd (Outgoing President, Rich Welsh Incoming)

- ◆ Announce sign-in and testimony procedure (Registration and Testimony sheets)
- ◆ Review, approve and/or amend Board meeting minutes.
- ◆ Changing of the Gavel

Open Testimony (Rick Welsh) 5 minutes per individual (total 45 minutes)

OUNC Operations Report (Frank Planton, General Manager)

- ◆ Operation statistics
- ◆ Center issues

Treasurer's Report (Greg Linden)

- ◆ Profit and Loss Report, Account Balances, Transaction Report
- ◆

President's Report (Rick Welsh)

Old Business

- ◆ Discussion on enforcement administration and how to account for the grant money, fees, etc., and how the responsibilities of the OPUC align with the OUNC - (Michael Thompson)

Committee Reports

Contracts/RFP: Gary Hyatt/Kelly Mullholland	Budget & Audit: Darrin Lane/Greg Linden
Publicity & Education/Speaker Bureau: Kelly Mullholland, Larry Ferguson, Gary Hyatt - <i>Sample signs for Dig Safely message - Anita</i>	OUCR Report, Gary Hyatt
Membership & Tariff: Michael Thompson - <i>open positions: Municipalities</i>	Web Site Committee: Darrin Lane/M. Thompson
Right of Way: Michael Thompson	Best Practices: Lyle Schellenberg
OAR'S / Rules: Rich Welsh	
Enforcement Committee: Michael Thompson	Nominating Committee: Michael Thompson

National Industry News: (Rick Welsh)

- ◆ CGA
- ◆ NULCA

New Business:

- ◆ Website Presentation and Discussion: -(Michael Thompson/ Amy Beebe)

For The Good of the Order:

Meeting Schedule - See Attached